



Marywood University
University Standing Committees (USC) Description

Clery Act Compliance Committee

Purpose and Function:

Glossary:

The Jeanne Clery Disclosure - Campus Security Policy and Campus Crime Statistics Act, codified at 20 USC 1092 (f), (the Clery Act), as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private institutions of postsecondary education participating in federal student aid programs are subject to it.

Campus Security Authority (CSA) are defined as:

- 1) Officials with significant responsibility for student and campus activities;
- 2) A campus police or security department;
- 3) Individuals who have responsibility for campus security;
- 4) Individuals or offices designated to receive crime reports

Purpose:

The Clery Act aims to provide transparency around campus crime and requires colleges and universities to keep and disclose information about crime on and near their campuses, provide policy statements regarding safety and security measures, facilitate on campus crime prevention programs, and establish procedures to be followed in the investigation of alleged sex offenses.

The Clery Act Compliance Committee (CACC) will be responsible for assisting with gathering and verifying Clery Act related data and policies, with the ongoing goal of making Clery compliance truly an institutional-wide effort. The Clery Act, with all of its intricacies and mandates, requires colleges and universities to build bridges and enhance communication across disciplines, with the shared goal of creating and maintaining a safe community for all members.

In order to comply with Clery Act requirements, colleges and universities must understand what the law entails, where their responsibilities lie, and what they can do to actively foster campus safety. The functions of the CACC include (1) review and/or establish appropriate protocols to promote compliance with the Clery Act; (2) identify Campus Security Authorities; (3) act as a network of University stakeholders to facilitate cooperation and communication across the campus relating to Clery Act compliance; (4) act as a network to disseminate information relating to changes to the Clery Act; and (5) provide input for the campus Annual Security Report (ASR) required under the Clery Act.

Membership and Selection:

Chief of Campus Safety; Housing and Residence Life representative; Executive Director of Institutional Equity and Inclusion and Title IX Coordinator or representative; Dean of Students/Conduct Board Chair; Athletics and Recreation Administration representative; Human Resources representative; Secretary of the University and General Counsel; Office of Student Engagement representative; Coordinator of Multicultural Education/Study Abroad Advisor; Associate Provost; Registrar or representative; Director of Community Service and Social Justice. Additional campus members may be added to the Clery Act Compliance Committee on an ad hoc or consulting basis.

Method of Selection of Members:

Members of this USC will be appointed by USC Chair based on job function.

Selection of Chair and Vice or Co-Chair:

This USC has will have a Chair and a Vice-Chair.

Chair: Chief of Campus Safety

Vice-Chair: Appointed by Chief of Campus Safety

Terms:

This USC will have unlimited terms with no one-year hiatus.

Meetings:

This USC will conduct a minimum of four (4) meetings per calendar year and more, if required, at the call of the Chair.

Annual Report: Yes No

Minutes of Meetings: Yes No

As part of its function, this USC will produce the Annual Security Report (ASR). The USC will also file an Annual Report. Due to the confidential nature of incidents discussed during meetings, minutes for this USC will not be submitted in the manner minutes of other USCs are submitted. Minutes will be stored electronically in a password protected shared file accessible by CACC members.

Reports to: President of the University

Related University Policies:

Alcohol and Controlled Substances Policy

Conduct Policies and Procedures

Conduct Records of Students

Safety Procedures

Antihazing Policy

Nondiscrimination and Complaint Procedures of Marywood University

Title IX Sexual Harassment and Community Standards Sexual Misconduct Policy and Procedures

Trustee Code of Conduct

Consensual Relationships Policy

Safe University Environment

Academic Field Trip

Related University Standing Committees:

Advocacy and Civic Engagement Committee

Student Conduct Board Committee

Employee Health and Safety Committee

History:

10/31/2022- The President approved the establishment of this University Standing Committee upon the Policy Committee of the University recommending it at their 10/28/2022 meeting.

MARYWOOD UNIVERSITY
POLICIES AND PROCEDURES MANUAL

Mary Theresa Gardier Paterson, Esquire
Secretary of the University and General Counsel